

INSTRUCTIONS

1. Your application must reach us within **six months** of the date of the decision you are contesting (this date appears on the letter informing you of the decision).
2. Please provide all information in support of your application. If space is insufficient, use another sheet.
3. Please attach all documents that may enable us to make a new evaluation of your file.
4. Be sure to sign the form before sending it to us.

If a third party is responsible for your application, please attach a power-of-attorney document indicating the name of the person you have designated to look after your file with the Régie and specifying that you authorize

- ◇ that person to provide documents and information to the Régie on your behalf;
- ◇ the Régie to return such documents and information to that person.

5. You can take your application for review and any attached documents to our Montréal or Québec office. An employee at the reception area will make copies of your originals and give them back to you.
 - Québec office: 1125, chemin Saint-Louis, ground floor
 - Montréal office: 425, boul. De Maisonneuve Ouest, 3rd floor

Or, you can send your application and the attached documents to:

Régie de l'assurance maladie du Québec
PO Box 6600 – DARPA
Québec (Québec) G1K 7T3

To contact us:

Québec	(418) 646-4636
Montréal	(514) 864-3411
Elsewhere in Québec, toll-free	1 800 561-9749